



Managed by SAURASHTRA MEDICAL CENTRE

C. U. SHAH MEDICAL COLLEGE

(Accredited with Grade B++ by NAAC 2017)

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No. CUSMC / IQAC WC / 31 59 / 18

Date: 20 /08/2018

IQAC WORKING COMMITTEE MINUTES OF MEETING-2

Date: 02/04/2018


Time: 4:00 pm

Venue: HOD office, Microbiology department

The meeting started at 4 pm and following points were discussed.

1. The data from every department related to NAAC should be obtained at the end of every quarter.
2. The use of smc.cusmc.org will be facilitated by E learning coordinators. They will also conduct E-learning module training to sensitize the staff members regarding the academic and administrative use smc.cusmc.org.
3. The MOU for various courses running in collaboration with C. U. Shah University to be collected from Dr.Roopam Gupta.
4. The feedback form of students will be revised by feedback committee. The design/ prototype of feedback form for parents and alumni to be created and implemented from next academic year. The feedback of parents will be taken along with interns during farewell.
5. The meeting with IQAC, C. U. Shah University to be arranged to study the procedure for online feedback.
6. The departments should carry out one education innovation activity.
7. Dr. Viral Chauhan will coordinate with IT department to streamline marks entry (distribution software to remove glitches)
8. The Medical Education Unit will conduct one activity in every quarter and one Academic Meet every month.

The meeting ended with at 5:30 pm with a warm cup of tea.


28/8/18
Dean,
C.U. Shah Medical College
Surendranagar.