



Managed by SAURASHTRA MEDICAL CENTRE

# C. U. SHAH MEDICAL COLLEGE

(Accredited with Grade B++ by NAAC 2017)

DUDHREJ ROAD, SURENDRANAGAR – 363001, GUJARAT, INDIA

Tel: 91-2752-287000 – 004, Fax: 91-2752-287007

email: [cushahmedical@gmail.com](mailto:cushahmedical@gmail.com), [www.cusmc.org](http://www.cusmc.org)

No. CUSMC / IQAC WC / 3160 / 18

Date: 20 / 08 / 2018

## IQAC WORKING COMMITTEE MINUTES OF MEETING-3

Date: 03/04/2018

Time: 4:00 pm

Venue: HOD office, Microbiology department

The meeting started at 4 pm and following points were discussed.

1. The information about the use of SCOPUS software for research to be inquired by Dr. Milav Bhavsar and Dr. Sanjay Mehta.
2. The meeting with library committed to be arranged for any requirement.
3. There are points which require discussion with Dean and Chief administrator are as follows:
  - a. The allocation of budget for funding research.
  - b. Formation of research cell.
  - c. The checklist for academic and research activities done by the department to facilitate data collection.
  - d. The purchase of software for MCQ lab.
  - e. Collection of data of grievance redressal.
  - f. Grants of attendance to students participating in events of other institutions. E.g. sports, cultural, academic events etc. with the permission of dean based on evidences.
4. Scholarship data from students section to be availed each year.

The meeting was adjourned at 5:15 pm.

*Sanjay Mehta*  
20/8/18

Dean,  
C.U. Shah Medical College  
Surendranagar